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### Block managers' meeting minutes

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BLOCK MANAGERS' MEETING

DATE: September 7, 1943  
TIME: 9:00 a.m. Mess #28  
CHAIRMAN: Jerry Uchiyama

The meeting was called to order by Chairman, Jerry Uchiyama.

- I. Laundry Boots: Reported that requests may be made for boots.  
No choice of sizes.
- II. Laundry Soap for 54 repatriates may be obtained.
- III. Money Order Signatures: All Block Managers who have not signed a signature card at the post office for identification of money order checks, are requested to do so immediately.
- IV. Letter from Community Activities was read; Suggestions as to the use of the fund raised by the Carnival desired.
- V. Baggages and Freight of Repatriates:

Mr. Trice explained procedure to take place. Form 156 to be filled Saturday after all freight has been crated and packed.

Deadline for all freight to be packed and ready is 48 hours before departure of train; which will be Sunday morning. It is planned to have all freight ready Saturday noon in order to fill necessary forms.

Baggages will be picked up Monday morning--24 hours before departure.

All freight to follow within 60 days.  
150 lbs. allowed for full fare and 75 lbs. for ages from 5 to 12 years, for baggages.

Managers are requested to designate place for repatriates to fill necessary forms after packing is completed.  
Time: Saturday, 1:30 p.m.

- VI. A confirmation report from Block Managers of vacancies is requested by Miss van Dusseldorp.

All applications for moves should be given to Housing immediately.

Forms #18 and #19 to be made out every Friday.

VII. Missing baggages of returning repatriates:

Mr. Johnston requests information regarding all missing baggages--kind and number, state room and other necessary information.

Effort will be made to regain baggages.

VIII. Rope: Report of Blocks not receiving rope. New shipment expected.

IX. Sheets borrowed from the hospital for repatriates must be returned to the block office before their departure.

X. Block Laborers: Are employed by Public Works, therefore, Block Managers are not authorized to assign duties.

Suggestion: Public Works Dept. write a memorandum to block laborers to cooperate with block managers regarding the necessary work to be done in the blocks.

Cleaning of Apartment: Arrangements should be made.

Suggested to have Administration employ extra persons for necessary cleaning.

The meeting was adjourned at 10:45 a.m.

mg

Respectfully submitted,