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**Department of Finance and Administration
- Intergovernmental Services records
MS.000911**

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Describing Archives: A Content Standard

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Summary Information

Repository	Arkansas State Archives
Title	Department of Finance and Administration - Intergovernmental Services records
Date [inclusive]	1943-1979
Extent	1.55 Cubic feet 2 boxes
Language	English
Language of Materials	Materials entirely in English.

Preferred Citation

Department of Finance and Administration - Intergovernmental Services records, Arkansas State Archives, Little Rock, Arkansas.

Biographical/Historical Note

The Office of Intergovernmental Services is a division of the Department of Finance and Administration. It is responsible for the administration of various federal grant programs such as the Victims of Crime Act, STOP Violence Against Women, Family Violence Prevention Services Act, and the Edward Byrne Memorial Justice Assistance Grant. IGS also administers the State Clearinghouse which serves as the Single Point of Contact for the State of Arkansas to state agencies, regional planning councils, water management districts, and local governments that participate in the intergovernmental review process.

Additionally, IGS oversees the State Records Retention Schedule, performs cost analysis of state agencies' information technology (IT) budgets and expenditures, and prepares the annual statewide indirect cost allocation report.

Scope and Contents

This collection contains records and publications from the Intergovernmental Services Agency, including documents and correspondence related to personnel management from 1967-1971 and financial reports of the State Comptroller from 1940-1964.

Administrative Information

Publication Information

Arkansas State Archives 11/5/2018

Conditions Governing Access

This collection is open for research use.

Conditions Governing Use

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Immediate Source of Acquisition

Jeanette Krohn, Department of Finance and Administration - Intergovernmental Services, Little Rock, Arkansas, 2016.

Personnel Management

Collection Inventory

Personnel Management	
	Box
State of Arkansas Design and Implementation of Effective Fiscal and Budgetary Controls (two copies) 1967 September 13	1
Management Controls publication 1967 August	
Current Salary Schedule Annual Rate Table 1970 December 9	
A Progress Report on the Personnel Engagement, State of Arkansas 1967 August 18	
A Proposed Compensation Plan for the Classified Service, State of Arkansas 1966 May	
1967 May 3: P.E. Stanley, Partner, Peat, Marwick, Mitchell & Co., Little Rock, Arkansas, to Mr. L.A. Mashburn, Comptroller, State Capitol Building, Little Rock, Arkansas	
State of Arkansas Guides to Preparing Class Specifications 1967 August	
State of Arkansas The Factor Evaluation Scale Showing the Elements and Their Description Factors and Definitions, Degrees, and Their Definitions Point Allocation for Each Degree 1967 August 1	
A Program for Personnel for the State of Arkansas 1967 March 24	

Personnel Management

A Report on the Personnel Program State of Arkansas 1967 October 10-13

1971 April 8: George V. Young, Director, Personnel Division, to Agency Directors

Arkansas Personnel Management System

1967 June 30: P.E. Stanley, Partner, Peat, Marwick, Mitchell & Co., Little Rock, Arkansas, to Mr. L.A. Mashburn, Comptroller, State of Arkansas, Little Rock, Arkansas

1967 February 10: P.E. Stanley, Partner, Peat, Marwick, Mitchell & Co., Little Rock, Arkansas, to Mr. L.A. Mashburn, Comptroller, State of Arkansas, Little Rock, Arkansas

1967 February 7: P.E. Stanley, Partner, Peat, Marwick, Mitchell & Co., Little Rock, Arkansas, to Mr. L.A. Mashburn, Comptroller, State of Arkansas, Little Rock, Arkansas

1967 February 7: P.E. Stanley, Partner, Peat, Marwick, Mitchell & Co., Little Rock, Arkansas, to Mr. L.A. Mashburn, Comptroller, State of Arkansas, Little Rock, Arkansas

Personnel Program Arkansas State Government Final Report 1968 May

P.M.M. & Co. - Itemization of Expenses

Administrative and Partial Administrative Services Personnel Class Specifications

Personnel Questionnaire (To be Completed) 1967 May

Miscellaneous Financial Documents and Reports

Financial Reports

Arkansas Publishing Company Financial Documents

Van Dalsem Documents and Correspondence

Arkansas Recorder/Burnham Invoices

Financial Reports

Financial Report of the State Comptroller, 1943-44, 1944-45, 1945-46

Financial Report of the State Comptroller Covering Fiscal Years 1945-46, 1946-47, 1947-48

Financial Report, Arkansas State Comptroller Covering Fiscal Years 1947-48, 1948-49, 1949-50

Comptroller's Financial Report, State of Arkansas, Covering Fiscal Years 1949-50, 1950-51, 1951-52

Financial Report of the Comptroller for the Fiscal Years 1955-56, 56-57, 57-58

Financial Report of the Comptroller for the Fiscal Years 1957-58, 58-59, 59-60

Financial Report of the Comptroller for the Fiscal Years 1959-60, 60-61, 61-62

Financial Report of the State Comptroller Covering State Counties, Municipalities, School Districts 1964
January 1

Financing State Services in Arkansas, 1964, A Report by the State Comptroller 1964 November 1

Box

Position Classification Charts

Finance and Taxation in Arkansas, 1965 A Report by the State Comptroller 1965 January 1

2

Finance and Taxation in Arkansas, 1966, A Report by the State Comptroller 1966 December 31

Biennial Report of the Comptroller, State of Arkansas, Comparative Financial Data for Four Years 1940-41 to 1943-44, Inclusive 1944 December 1

State of Arkansas Biennial Report of the State Department of Finance and Administration Covering Fiscal Years 1950-51, 1951-52, 1952-53, 1953-54 1954 December 31

State of Arkansas Biennial Report of the State Comptroller Covering Fiscal Years 1953-54, 1954-55, 1955-56 1956 December 31

Position Classification Charts 1967 March 1

Map-case

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The Daily Record Statewide newspaper 1968 March 15

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Arkansas Recorder newspaper 1960 January-March

Map-case

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